

# NALS OF GREATER SEATTLE

## THE INFORMER



### Inspire

By Jennifer Endres, President

In my last article I told you that I will be writing about the four words that are part of the new NALS ... *the association for legal support professionals* logo. I previously wrote about engage, and, so, now on to inspire.

#### INSPIRE:

1. to fill with an animating, quickening, or exalting influence

2. to produce or arouse (a feeling, thought, etc.)

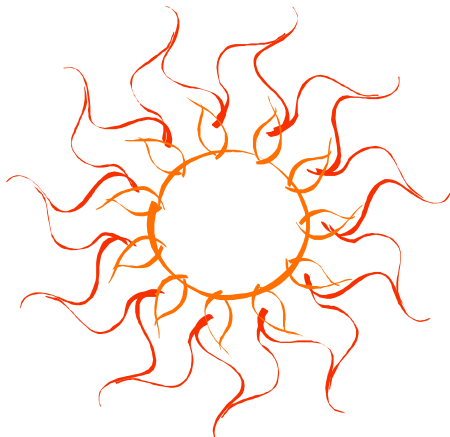
*To fill with an animating, quickening, or exalting influence:*

This is what I want to do to all of the current members of NALS of Greater Seattle. I want to be the best leader I can be to inspire all of you to want to be the best employee a law firm could ask for. I want to show all of you what NALS has to offer and help you become more educated in your position so that you can be the most knowledgeable employee. After all, this is what all of the education is for!

*To produce or arouse (a feeling, thought, etc.):*

I want to inspire all of you to take your membership to the next level. I want all of you to see what great time I have serving on the Board of Directors for NALS of Greater Seattle, and hopefully inspire you to have the same ambition. The joys, pleasures and rewards I receive for serving on the board are amazing! And hopefully, if you have never served before, after the end of this year, you will be inspired to do so!

If there is only one thing that I accomplish this year, I hope that it is to inspire you to take your legal career to the next level. And, to have you strive to always be the best you can be!



#### INSIDE THIS ISSUE

Inspire	1
The Benefits of Your Membership	3
NALS of GS Meet and Greet	4
Avoiding Job Burnout	5
Follow NALS of GS on Twitter!	5
Notice – Filing of Declarations & Affidavits	6
Certification	7
NALS of Washington Study Group	8
Region 7 Conference 2011	10
Summary of NALS of GS Planning Meeting	12
NALS of Greater Seattle 2011-2012 Noontime	
Seminar Schedule	13
NALS of Greater Seattle Kick-off Meeting	14
Board of Director's Contact Information	15

#### UPCOMING EVENTS:

- ✓ August 24, 2011 – NALS of Greater Seattle Meet and Greet – Forsberg & Umlauf, P.S.
- ✓ September 15, 2011 – Noontime Seminar, King County Superior Court Rules Update – Riddell Williams, P.S.
- ✓ September 23, 2011 – NALS of Greater Seattle Kick-off Meeting, Jillian's Billiards, Seattle, WA

# Naegeli Reporting Corporation

Selected "Best Court Reporting Firm"

Serving All of Washington, Oregon, Idaho and the Nation



Naegeli Reporting Corporation has set the standard in litigation technology. Our Technology Transcript® is designed to give you a competitive advantage. From "File to Verdict", Naegeli is your ultimate support team.

Court Reporting  
Legal Videography

Trial Presentation  
Language Interpreters

Videoconferencing  
Copying and Scanning

Portland  
(503) 227-1544

Bend  
(541) 385-8300

Medford  
(541) 776-7500

Seattle  
(206) 622-3376

Tacoma  
(253) 565-4400

Spokane  
(509) 838-6000

Boise  
(208) 334-7000

Coeur d'Alene  
(208) 667-1163

[NaegeliReporting.com](http://NaegeliReporting.com)

[Schedule@NaegeliReporting.com](mailto:Schedule@NaegeliReporting.com)

**(800) 528-3335**

## The Benefits of Your Membership

By Jessica Smith, Certified PP, PLS, Immediate Past President and Membership Director

Benefits of your membership . . .

let me count the ways . . .

- Affordable Continuing Legal Education
  - Join us for our Chapter's Noontime CLE held each month
  - Visit the Online Learning Center – awesome webinars are being held now! ([http://www.nals.org/?page\\_id=47](http://www.nals.org/?page_id=47))
  - Come spend a fun-filled weekend with fellow NALS Pals at the Regional and National conferences being held throughout the year
- Certification
- Professional Development
- Networking
- Vendor Discounts

Members new and old joined NALS for one reason or another and saw that membership can benefit us in many ways. Make your membership count and use the tools it has to offer!

Also, remember to join us on August 24, 2011 for our annual Meet & Greet. Details can be found on the flyer posted in this newsletter or by visiting our website: [www.nalsofgs.org](http://www.nalsofgs.org). We hope to see you there!

This is your organization and the Board is here to take in your ideas and help you achieve your goals. If you have any comments or ideas to share, or if you're interested in serving on a committee, please email me at [jsmith@karrtuttle.com](mailto:jsmith@karrtuttle.com), or give me a call at (206) 224-8296.

### in • spire | in<sup>l</sup>spīr |

1 fill (someone) with the urge or ability to do or feel something, esp. to do something creative: [trans.] *His passion for justice inspired him to advance his career as a paralegal with NALS.*

- create (a feeling, esp. a positive one) in a person: *Their enthusiasm inspires those around them.*
- (inspire someone with) animate someone with (such a feeling): *She inspired her co-workers to become certified with NALS.*
- give rise to: *The conference was successful enough to inspire people to register for the next one.*

### More than 80 years of inspiring legal professionals will continue.

- Specialty specific education to broaden your knowledge.
- Online networking and communities for support.
- Two national conferences each year for a personal touch.
- Local and state chapters to keep you inspired.
- Three certifications to advance your career.
- Full-time professional staff to answer your questions.

[www.nals.org](http://www.nals.org)



engage  
inspire  
enhance  
promote



## 2011 Meet & Greet

**Date:** Wednesday, August 24, 2011  
**Time:** 11:30 a.m. – 1:00 p.m.  
**Location:** Forsberg & Umlauf, P.S.  
 901 Fifth Avenue,  
 Main Floor Conference Room  
 Seattle, WA 98101  
**Cost:** FREE!



Do you know what NALS . . . the Association for Legal Professionals is? Do you know how it can assist you in your career goals, not to mention your day-to-day job duties? What about education and networking? This Association really does have it ALL!

Take some time out of your work day and join us for a pizza lunch to learn more about NALS of Greater Seattle. There will be legal secretaries, legal assistants, paralegals and firm administrators on hand to answer your questions about the Association and the legal profession. We look forward to seeing you on August 24th!

**For more information and to RSVP, please contact:**

Jessica G. Smith, PP, PLS, Immediate Past President and Membership Director  
 NALS of Greater Seattle  
 Phone: (206) 224-8296  
 Email: [jsmith@karrtuttle.com](mailto:jsmith@karrtuttle.com)

**Thank you to our event sponsors:**

Forsberg & Umlauf, P.S.  
 Robert Half Legal  
 Sound Legal Copy for printing of the flyers; and  
 ABC Legal Messengers for delivery of the flyers.



## Avoiding Job Burnout

By Leah Shepherd, Education Director

We've all been there. It's morning. You hear those annoyingly happy birds chirping outside your window. Your alarm clock is screaming at you. But the thought of dragging yourself out of your cozy bed and off to work just isn't cutting it anymore. "Oh no," you think to yourself. Are you experiencing the dreaded *job burnout*?

Job burnout isn't just a catchy phrase (even the Mayo Clinic uses the term - <http://www.mayoclinic.com/health/burnout/WL00062>).

Many employees experience symptoms of burnout, especially in an economy where they may not have the ability to look for jobs elsewhere. Feeling overwhelmed, underappreciated, out of control or trapped, burnout kicks into high gear and job satisfaction plummets. "But wait," you say to yourself. "I love my career. I was born to be a superstar legal professional!" True, maybe monotony or certain job assignments are dragging us down. We *want* to appreciate our job. We *want* our employers to love and cherish us. We *want* to want to work.

So how does one superstar legal professional avoid burnout? Here's a few tips:

1. **Get involved.** Guess what? If you're reading this right now, you've already completed this step - congratulations! Getting involved and networking in your field can help you feel motivated and engaged. NALS is a fantastic way to meet those other superstar legal professionals out there.

2. **Begin a morning ritual.** This doesn't have to be a daily pep talk. No need to stare at yourself in the mirror

and chant "Self, You can do this!" (However, you can if you want to.) Maybe it's just taking a few moments to enjoy your cup of coffee. Or perhaps you turn on the "Rocky" soundtrack and punch the air a few times to get your energy going. Whatever it may be, a morning ritual can elevate your mood and prepare you for the day.

3. **Manage your stress.** Your attorney needs that brief NOW. The copy machine has broken again. Your client is on the phone and that email you sent him five minutes ago didn't have the attachment you referenced to. What to do?? Stop. Breathe. Meditate (but in a timely manner, don't forget your boss needs that brief NOW). Now you may carry on. Learning to manage your stress throughout the day can help you focus and stay positive. Have a few minutes and want to relieve some stress? Take a walk and enjoy some fresh air. Now you're ready to tackle your job.

4. **Get creative.** Find a hobby, anything that makes you happy, but doesn't include work. Now's the perfect time to learn to play the banjo, join that bowling league, or complete that paint by numbers picture that has been hiding in your closet for 7 years now. Allowing yourself to enjoy a project or activity that has absolutely nothing to do with being a superstar legal professional gets your creative juices flowing. Are we all feeling refreshed, revived and rejuvenated? Fantastic! Now go out and be the superstar you were born to be!

## Follow NALS of GS on Twitter!

By Andrea Maxand, Marketing Director

After the NALS of Greater Seattle board's planning meeting this year, we decided to try increasing NALS of Greater Seattle's online presence by creating both a Twitter and a Facebook account for the Chapter.

So if you tweet, or if you are a Facebook enthusiast, feel free to 1) follow @NALS\_Seattle on Twitter; and 2) "like" the NALS of Greater Seattle Facebook page. (Just type "NALS of Greater Seattle" into the Facebook search engine, and you should find it. It's the NALS logo with the Seattle skyline!)

I'll confess: I'm personally more of a tweeter than a facebook-er. So if you all post on the Facebook page, I'll be doing my darnd-est to keep things lively. Same in the Twitter-verse.

Looking forward to this year!

twitter



**United States District Court**  
**WESTERN DISTRICT OF WASHINGTON**  
Office of the Clerk

WILLIAM M. McCOOL  
DISTRICT COURT EXECUTIVE

700 STEWART STREET, SUITE 2310  
SEATTLE, WASHINGTON 98101

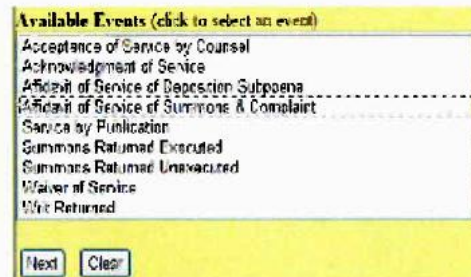
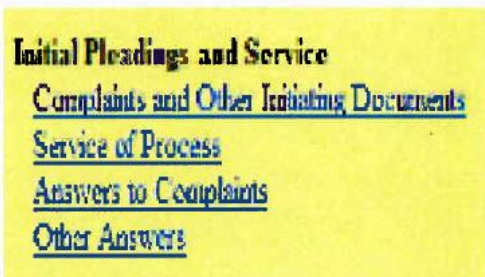
June 28, 2011

**NOTICE RE: FILING OF DECLARATIONS/AFFIDAVITS OF SERVICE IN PAPER FORM**

As of August 1, 2011, the Clerk's Office will no longer accept declarations/affidavits of service for filing in paper form unless they are filed by a pro se litigant who is not registered for electronic filing.

This means that attorneys and registered pro se filers must file declarations/affidavits of service electronically rather than having a messenger or process server paper file the proof of service for them.

The proof of service filing events in CM/ECF are found in the **Service of Process** category under **Initial Pleadings and Service**.



If you have any questions regarding the electronic filing of proofs of service, please contact the ECF Support Team at 206.370.8440 or 866.323.9293.

## Certification

By La Shona D. Fairman, Certified PLS, Certification Director

Do you have what it takes to be a certified member? Of course you do. You just need to believe in yourself and take the plunge. How do you become certified? NALS has certification programs for members and nonmembers of the legal profession. There are three levels developed by professionals in the industry: ALS...the basic certification for legal professionals; PLS...the advanced certification for legal professionals; and PP (Professional Paralegal) dedicated to those professionals performing paralegal duties. NALS developed the three certifications and has over 80 years of experience and dedication to the legal services industry.

To sit for the ALS exam, you must have completed an accredited business/legal course, completed the NALS Legal Training Course, or have one year of general office experience. For the PLS exam, you must have three years of legal experience but a partial waiver can be granted for the successful completion of the ALS exam. And for the PP exam, you only take the Substantive Law part of the exam if you are currently a PLS. If not, you must have five years of legal experience performing paralegal/legal assistant duties. Your employer must sign the application form to be eligible to take the exam.

Why care about being certified? Lawyers are required to earn CLE credits to maintain their professional license, so why shouldn't their staff? Being certified and receiving CLE credits shows your employer that you care about your career and that you are committed to providing excellent work and service. It also shows that you are current on court rules, procedures and law. You also have the opportunity to learn skills that aren't a part of your career but may be in the future, because you never know where your career will take you.

Have you attempted to become certified but you don't understand the "NALS way" or don't comprehend some things you've studied? Well, there are other members who feel the same and who like to study in a group. That's why NALS of Washington is holding another Basic Legal Training Course starting October 22, 2011 to prepare you for the ALS exam. For those individuals that are sitting for either the PLS or PP exam in March

2012, there is also a study group. If you are interested in joining the study group or training course, please contact Sam Schmit, PP, PLS, NALS of Washington Certification Director at [samschmit1@yahoo.com](mailto:samschmit1@yahoo.com).

So let's get CERTIFIED and grab a NALS friend and take advantage of the education! Open those textbooks and be the best skilled legal professional possible. Imagine what you can become with NALS.



**PP/ALS/PLS  
EXAMINATIONS DATES  
EACH YEAR?**

**March:**  
First Saturday in March

**September:**  
Last Saturday in September

**NALS LEGAL TRAINING COURSE**  
**October 22, 2011 – February 25, 2012**  
**9:30 a.m. – 12:00 noon**  
 (Saturday mornings)

Perkins Coie LLP  
 1201 Third Avenue, Suite 4800  
 Seattle, WA

### **SCHEDULE**

#### ***Overview of the Course and Orientation***

***Ethics*** – Review of how ethics govern all individuals working in the legal profession.

***The Law Office & Computers in the Law Office*** – Discussion of basic professional requirements of an assistant. Overview of computer components, major features of word processing, and other computer applications, such as e-mail, scheduling and docketing, and case management.

***Accounting*** – Learn the fundamentals of accounting to understand and maintain an accounting system.

***Oral and Written Communications*** – Review of grammar and written communication skills.

***Preparation Of Legal Documents & The Law Library*** – This class will cover, among other things, the preparation of legal documents, margins, tab settings, spacing, typing drafts, signatures, executing documents, conforming, legal citations, citation sentences, elements of case citations, and abbreviations for Reporters, states, months of the year, and subdivisions. Learn about using a law library and legal research.

***The Courts/Administrative Agencies*** – Review of judicial branch of government. Learn about Federal and State agencies.

***Litigation and Torts*** – Learn about the steps in a civil lawsuit where a private party brings suit against another to resolve a dispute.

***Family Law*** – Basic information on family law, includes any current changes.

***Real Estate*** – Learn about real estate transactions, including financing and deeds.

***Estate Planning*** – Presentation on preparation of wills and trusts, and Elder Law.

***Estates and Guardianships*** – Learn about probating a will and handling guardianships.

***Business Organizations*** – Discussion of the structures for doing business and business organizations.

**February 18, 2012 – Review**

**February 25, 2012 - Final Exam**

**March 4, 2012 – ALS Exam**

## **MAXIMIZE YOUR POTENTIAL** with NALS certifications

Offering three certifications for members of the legal community NALS has something for you. The ALS...the basic certification for legal professionals is geared toward entry level legal professionals to help them get a foot hold in the industry. The PLS...the advanced certification for legal professionals is dedicated to helping established professionals advance their careers, and the Professional Paralegal certification is focused on experienced paralegals looking for a way to solidify their career and advance further.

NALS also offers Online Study Groups for those studying for NALS exams. We want to help you...that is why we are here. Check out the study group, it is a great way to learn and gain valuable knowledge.

[www.nals.org](http://www.nals.org)



**REGISTRATION FORM**

Name \_\_\_\_\_

Firm \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

The legal course is designed for individuals who have little law office experience or whose experience has been limited to a specialized area of the law. It provides basic training for legal professionals and is beneficial in preparing for either the NALS ALS certification exam or NALS PLS certification exam.

*Registration deadline: October 8, 2011*

<u>Registrant</u>	<u>Registration Fee</u>	<u>#</u>	<u>Total</u>
Non-Member	\$250		\$ _____
Member	\$200		\$ _____
Late Fee	Postmarked after October 8, 2011.		\$ 25.00
	TOTAL		\$ _____

- Make checks payable to NALS of Washington

**Send registration to:**

Shirley Schmit, PP, PLS  
 17924 87<sup>th</sup> Ave. SE  
 Snohomish, WA 98296  
 Phone: 360-668-4208  
 Cell: 206-755-3066  
 E-mail: samschmit1@yahoo.com

• **Cancellation policy:**

No refunds will be given after October 8, 2011. Any cancellations prior to October 8, 2011 will be subject to a cancellation fee of \$75.00.

**NALS LEGAL TRAINING COURSE**  
**October 22, 2011 – February 25, 2012**  
**9:30 a.m. – 12:00 noon**

## Region 7 Conference 2011

By Jennifer Endres, President

As the President of NALS of Greater Seattle I had the privilege of attending the NALS Region 7 Meeting at the Silver Mountain Resort in Kellogg, Idaho. I learned tons of new things with a broad range of topics from mining wars to tip and tricks in Microsoft Word. If you were not able to attend, you truly missed out.

The Silver Mountain Resort was spectacular. The rooms were beautiful and my children got to spend the two days having tons of fun in the Indoor Waterpark, Silver Rapids. For my fun, I was able to ride up the gondola over 6,000 feet to the top of the peak and have dinner where snow still existed. I had a fantastic time and definitely want to return someday soon.

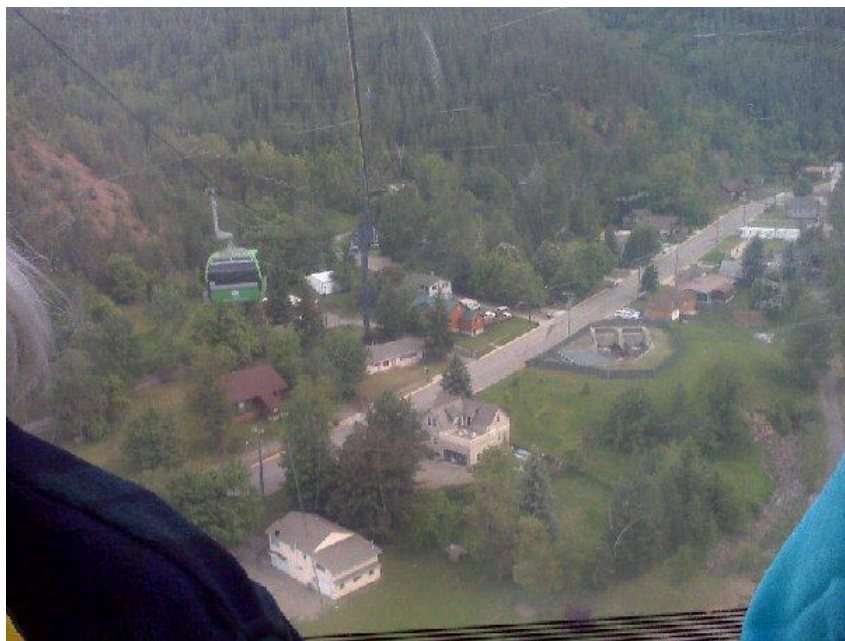
The topic that I really enjoyed and learn from was presented by Mark Bassingthwaight. He talked about the top 10 malpractice reasons. Most of these may seem a little obvious to you however, I want to list them below.

According to the ALPS the top 10 malpractice lawsuits were from the following reasons:

1. Failing to know or properly apply the law.
2. Failing to document scope of representation.
3. Allowing a statute of limitations date to run.
4. Failing to communicate.
5. Failing to properly manage the client relationship.
6. Failing to address and properly resolve conflicts of interest.

7. Failing to manage the business side of the practice.
8. Forgetting to take care of one's self.
9. Getting too comfortable with the attorney/client relationship.
10. Suing for fees.

I would like to take a little time to talk about number 8 above because I think this one relates to us in our field as well. **Forgetting to take care of one's self.** Taking care of yourself is absolutely important. Think back to a time when you felt completely overwhelmed and overworked. During this time, how enthusiastic were you to actually do a thorough and fabulous job. I know I can say that when I feel overworked, exhausted and overwhelmed, I just try to get as much done as possible and could possibly be forgetting things. I feel so stretched out and so burned out that I don't feel like I can give 100% of myself to every task. I think when this happens, this is when mistakes are made and malpractice issues arise. Now, think back to how much better you felt after you returned from time off from work. I know when I return from time off I feel rejuvenated, ready to get back into the swing of things and do a great job! Taking a break and taking care of yourself is something that everybody must do! So, keep this in mind when you begin to feel burned out, and remind yourself that you have to put yourself first and take care of you!



The view going up the mountain at Kellogg, Idaho.

Photo courtesy of NALS of GS Member, Brynne Williamson, Certified PP, PLS

## Happy Birthday!

**Audrey Alonso – 7/13**

**Melinda Bergquam – 7/15**

**Kathy A. Cusack, PLS – 8/14**

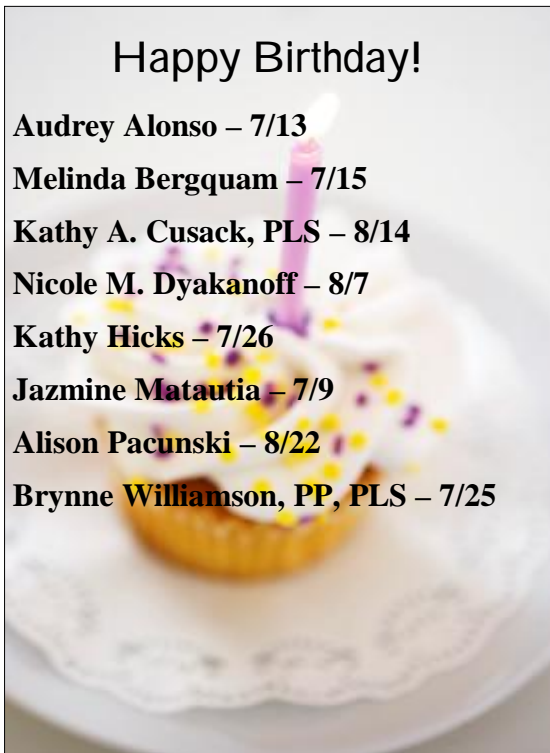
**Nicole M. Dyakanoff – 8/7**

**Kathy Hicks – 7/26**

**Jazmine Matautia – 7/9**

**Alison Pacunski – 8/22**

**Brynne Williamson, PP, PLS – 7/25**



Do your shopping on Amazon.com!  
Visit the NALS of Greater Seattle website at [www.nalsofgs.org](http://www.nalsofgs.org) and use our Amazon.com widget to browse items on Amazon's website.

A percentage of purchases made on Amazon will come back to the Chapter; however, you must use the widget to get to Amazon.com that is posted on our website. Thank you all for your support!

THANK YOU NALS OF GREATER  
SEATTLE MEMBERS, VOLUNTEERS AND  
PAST OFFICERS FOR YOUR CONTINUED  
DEDICATION AND SUPPORT!



## Summary of the NALS of GS Planning Meeting

By Michele Wilson, Certified PLS, Corporate Secretary

The NALS of GS planning meeting was held on June 11, 2011 at Forsberg & Umlauf. We had a lot to go over and I will try to keep this summary short and to the point.

On the President's Agenda, we discussed nominations/elections, fundraising ideas, appointment of chairs for various committees, volunteer ideas, and the NALS of GS website. Volunteer ideas that we will be researching and suggesting to the members are volunteering at a food bank, work clothes drive, and Toys for Tots. Fundraising ideas that were bounced around are bake sales at noontime CLEs, advertising the Amazon widget, silent auction at a Saturday seminar and possibly hosting the NALS of WA state meeting. As to nominations/elections, we have streamlined the process with definite deadlines which will be advertised in *The Informer* and we will also make sure the subject line on the emails that go out to the members is very clear since the NALS of WA election process is at the same time.

On the Certification Director's agenda, LaShona will work with Sam Schmidt regarding the NALS of WA study groups they host. One idea for helping, is to create a little goody bag with pencils, erasers, sharpener for those taking the exam. We are also working on ways to encourage members to become certified. Perhaps more advertising? For those that do pass the certification exams, we will be putting together a little congratulations gift.

President Elect and Membership agenda, since we don't have a President Elect, the whole Board brainstormed ideas on encouraging folks to join. We will be continuing with the drawing to win prizes. The more CLEs you attend, the more times your name is entered into the drawing. The drawing is done at installation. Another idea was to have a membership scholarship where new members or renewing members can enter an essay to win a year's membership fee. The Meet & Greet meeting will be August 24 from 11:30 to 1:00 at the Fifth floor conference room at Forsberg & Umlauf. I believe a flyer will be included in this edition of *The Informer*.

Speaking of *The Informer*, we discussed ideas of mainstays to keep in the publication. Jennifer will continue with the member spotlight, Eula Mae will come

back but occasionally she will be traveling in addition to deciphering her boss's transcripts. One idea is a mentor section so that those long time members can pass on their wisdom to the younger/newer members. If you have any ideas for articles, please let us know.

Education, this is a big topic. We have a great year of educational topics planned ranging from court rule updates to discussions on specific areas of law – employment, estate/trust, real estate, etc. Jennifer found us a new lunch provider for the noontime seminars, it's Café 5ive. Leah is working on putting together a great Saturday seminar program – details to follow soon.

Marketing, Andrea is working hard on gathering sponsors for our events and advertisers for *The Informer*. She is also going to create a twitter account and perhaps a Facebook page which will help advertise all the events and activities.

Those are the highlights of our planning meeting. We are all very excited about the upcoming year and all the events, CLE's and other activities we are planning.



NALS of Greater Seattle Board of Directors Meetings are held on the first Thursday of the month and all members are welcome. Contact any board member for more information

## NALS of GREATER SEATTLE 2011 – 2012 Noontime Seminar Schedule

Thursday September 15, 2011 <b>King County Superior Court                  Local Rules Update</b>	Thursday October 20, 2011 <b>Federal Court –                  Rules Update</b>	Thursday November 17, 2011 <b>Estate Law Changes to                  Washington Trusts</b>
Thursday January 19, 2012 <b>Legal Research for the                  Non-Attorney</b>	Thursday February 16, 2012 <b>Discrimination in the                  Workplace</b>	Thursday March 15, 2012 <b>E-Discovery and                  Preservation of Evidence</b>
Thursday April 19, 2012 <b>Guardian ad Litem - Does                  your Case Require One?</b>	Thursday May 17, 2012 <b>Docketing for Dummies</b>	Thursday June 21, 2012 <b>Property Law Disputes</b>

<p><b>LOCATION:</b>                  Riddell Williams P.S.                  1001 Fourth Avenue Plaza, 33rd Floor                  Assembly Room</p> <p><b>TIME:</b> Noon - 1:00 p.m.                  (registration opens 11:45 a.m.)</p> <p>Registration and payment are due by the Friday prior to the seminar. Checks should be made payable to <b>NALS of Greater Seattle</b> and mailed c/o to:                  Leah Shepherd                  Aiken, St. Louis &amp; Siljeg, P.S.                  801 Second Avenue, Suite 1200                  Seattle, WA 98104                  Phone: (206) 624-2650                  Email: shepherd@aiken.com</p>	<p><b>COST</b> (<i>circle one</i>):                  Member: \$10.00 per seminar only                  \$15.00 seminar &amp; lunch</p> <p>Non-Member: \$20.00 per seminar only                  \$25.00 seminar &amp; lunch</p> <p>Please Note: Due to limited space, registrations are only accepted upon receipt of payment.</p> <p>Pre-registration for future seminars is highly recommended.</p> <p>Cancellations for a refund must be received by the Friday prior to the seminar. Thank you.</p>
<p>Seminar Date(s): Please check all dates you are registering for and please use one form per person.</p> <p>09/15/11 <input type="checkbox"/>    10/20/11 <input type="checkbox"/>    11/17/11 <input type="checkbox"/>                  01/19/12 <input type="checkbox"/>    02/16/12 <input type="checkbox"/>    03/15/12 <input type="checkbox"/>                  04/19/12 <input type="checkbox"/>    05/17/12 <input type="checkbox"/>    06/21/12 <input type="checkbox"/></p> <p>Name: _____                  Firm: _____                  Address: _____                  Phone: _____                  Email Address: _____                  Amount Enclosed: _____</p>	<p>We are proudly offering the following lunches from Café 5ive.</p> <p><b>Lunch Order:</b></p> <p>_____ Ham and Cheese                  _____ Turkey                  _____ Tuna Salad                  _____ Veggie                  _____ Turkey Club                  _____ Garden Salad                  _____ Grilled Chicken Caesar Salad                  _____ Chef Salad</p> <p>(Sandwich or Salad includes a fruit salad, chips and cookie)</p> <p>_____ Café 5ive Chicken Teriyaki Bento Box                  _____ Café 5ive Beef Teriyaki Bento Box                  (Bento Box includes rice, salad, gyoza, California roll)                  A pop is included with your lunch</p> <p><b>Menu subject to change</b></p>

**Pop and lunch discount courtesy of Riddell Williams P.S.**  
**Copies courtesy of Sound Legal Copy**  
**Delivery Courtesy of ABC Legal Services**  
*Please feel free to share this flyer with other personnel in your office.*



## NALS OF GREATER SEATTLE 2011 KICKOFF EVENT

JOIN YOUR GREATER SEATTLE NALS PALS FOR A FUN NIGHT OF NETWORKING AND GAMES AT JILLIAN'S BILLIARDS! BRING A POTENTIAL NEW MEMBER AND BE PLACED IN A DRAWING TO WIN A FANTASTIC PRIZE!

WHAT: GREATER SEATTLE KICK OFF EVENT & EVENING OF FUN!

DATE: FRIDAY, SEPTEMBER 23, 2011

WHERE: JILLIAN'S BILLIARDS CLUB OF SEATTLE

731 Westlake Ave. North

Seattle, WA 98109

<http://seattle.jilliansbilliards.com>

TIME: 5:30 p.m. – 7:30 p.m.

COST: \$25.00 per person (Cost includes eats, non-alcoholic beverages, pool tables & a \$5.00 game card)

CONTACT / RSVP: Michele Wilson, (206) 292-0457

600 University Street, Suite 1910, Seattle, WA 98101

[mwilson@jamsadr.com](mailto:mwilson@jamsadr.com)



Attendee Information:

Name: \_\_\_\_\_

Guest Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_

Please RSVP by September 12, 2011

Thank you to our event sponsor:



President

Jennifer Endres  
Forsberg & Umlauf, P.S.  
901 Fifth Ave., Ste. 1400  
Seattle, WA 98164  
206-689-8578

[JEndres@forsberg-umlau.com](mailto:JEndres@forsberg-umlau.com)

Corporate Secretary

Michele Wilson, Cert. PLS  
JAMS, Inc.  
1910 One Union Square  
600 University St  
Seattle, WA 98101  
206-292-0457

[MWilson@JAMSADR.com](mailto:MWilson@JAMSADR.com)

Treasurer

Christie S. Reynolds, Cert. PP, PLS  
Curran Law Firm  
PO Box 140  
Kent, WA 98035  
253-852-2345

[creynolds@curranfirm.com](mailto:creynolds@curranfirm.com)

Certification Director

La Shona D. Fairman, Cert. PLS  
Perkins Coie, LLP  
1201 Third Ave., Ste. 4800  
Seattle, WA 98101  
206-359-6292

[LFairman@perkinscoie.com](mailto:LFairman@perkinscoie.com)

Education Director

Leah Shepherd  
Aiken, St. Louis & Siljeg, P.S.  
801 Second Ave, Ste. 1200  
Seattle, WA 98104  
206-654-3492

[shepherd@aiken.com](mailto:shepherd@aiken.com)

Marketing Director

Andrea Maxand  
206-679-5332

[amaxand@yahoo.com](mailto:amaxand@yahoo.com)

Membership Director &

Immediate Past President  
Jessica Smith, Cert. PP, PLS  
Karr, Tuttle, Campbell  
1201 Third Ave., Ste. 2900  
Seattle, WA 98101  
206-223-1313

[jsmith@karrtuttle.com](mailto:jsmith@karrtuttle.com)

Publication Chair

Meghan J. Allen  
LeSourd & Patten, P.S.  
2401 One Union Square  
600 University St  
Seattle, WA 98101  
206-357-5094

[mallen@lesourd.com](mailto:mallen@lesourd.com)

## YOUR AD COULD BE HERE!



Full Page Ad	\$400.00
1/2 Page Ad	\$250.00
1/4 Page Ad	\$150.00
1/8 Page Ad	\$110.00
1/4 Page Employer Support	\$ 60.00
Business Card Ad	\$ 25.00

**\*Note: 10% Discount will apply for the companies who sponsor any part of two or more meetings and/or provide goods or services to NALS of Greater Seattle, which reduces expenses. Contact Andrea Maxand, Marketing Director for more information.**

### DEADLINE FOR SUBMISSIONS FOR THE September/October ISSUE OF THE INFORMER

If you have anything you would like to submit for the September/October Issue of *The Informer*, please Email your submission to the Publication Chair, Meghan J. Allen at [mallen@lesourd.com](mailto:mallen@lesourd.com), by Thursday, August 25, 2011.



#### The Official NALS Blog is Now Online!

Enjoy information from the President and President-Elect as well as from the Resource Center Staff...use insideNALS to keep up to date on what is going on with NALS!

#### Our Mission Statement...

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. NALS accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional, and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.

*We're on the Web!*

*Visit us at:*

[NALS of Greater Seattle](http://www.nals.org)